



Australian Capital Territory Remuneration Tribunal

Determination 15 of 2024

Part-time Public Office Holders

made under the
Remuneration Tribunal Act 1995, section 10 (Inquiries about holders of certain positions)

ACCOMPANYING STATEMENT

Background

Under section 10 of the *Remuneration Tribunal Act 1995* (the Act), the Remuneration Tribunal (the Tribunal) is required to inquire into, and determine, the remuneration, allowances and other entitlements for holders of certain public offices. This includes the Head of Service, Directors-General and people engaged as an executive (known collectively as executives) under the *Public Sector Management Act 1994*.

Considerations

In July 2024, the Tribunal commenced its Spring Sitting to consider the remuneration, allowances and other entitlements of the following office-holders:

- ACT Magistrates;
- ACT Supreme Court judges;
- ACT Civil and Administrative Tribunal members;
- the ACT Integrity Commission (Integrity Commissioner and Chief Executive Officer);
- the Principal Registrar, Courts and Tribunal;
- the Director of Public Prosecutions;
- part-time Holders of Public Office on Boards, Tribunals and Committees; and
- any other positions that have been referred to the Tribunal for consideration.

The Tribunal advertised its Spring Sitting on its website and in the Canberra Times on 4 May 2024. The Tribunal also wrote to the relevant office-holders inviting submissions.

At its meeting in July 2024, the Tribunal met with the Chief Minister, ACT Government Treasury officials and officials responsible for the Enterprise Agreement bargaining for ACT Public Sector non-executive employees. The Tribunal also met with a number of full-time public office-holders, part-time public office holders and departmental officials.

In its deliberations, the Tribunal noted the importance of the Territory providing competitive and equitable remuneration, allowances and other entitlements to attract and retain high calibre individuals. The Tribunal considered community expectations that good quality services ought be delivered at a reasonable cost to the ratepayer. The Tribunal noted the wage policies and recent remuneration determinations by its Commonwealth and State/Territory counterparts. The Tribunal continues to be cognisant of the future compounding effect of not providing increases in remuneration.

While the rise in cost of living continues to be material, the Tribunal recognised that CPI growth is gradually slowing and noted the additional cost of living relief for wage and salary earners resulting from the personal income tax cuts that came into effect on 1 July 2024.¹

The briefing provided to the Tribunal by ACT Treasury confirmed that the Territory continues to experience sustained economic and employment growth with high levels of participation in the labour market. The Tribunal noted that the labour market continues to be tight, particularly given the growth in the Commonwealth Public Service. The Tribunal also noted that wage price forecasts are moderating slightly while inflationary pressures persist.

Treasury officials confirmed that wage growth in the ACT was at around the national average through the year to the June Quarter 2024, supported by a recent strengthening in public sector wages growth. The Tribunal noted that the wage price index for the public and private sectors is evening out across Australia, including in the ACT.²

The Australian Bureau of Statistics released the Consumer Price Index for the June Quarter on 31 July 2024, which included an increase of 0.9 per cent for the ACT during the June quarter, with a 3.1 per cent increase over the year (June 2023 to June 2024).³ The national mean inflation was 3.8 per cent over the year.⁴

The Tribunal had regard to the 2023–24 ACT Budget Review, released in February 2024 by ACT Treasury, which detailed a stabilising economy in 2022–23, including a 4 per cent increase in WPI and 5.7 per cent increase in CPI during that financial year.⁵

New referrals

The Tribunal received referrals from the Chief Minister to determine the remuneration, allowances and other entitlements for each of the following offices:

- Youth Advisory Council: Co-Chairs and Members;
- Payroll Capability and HR Management Program Board: External/Independent Member.

¹ [Tax cuts to help with the cost of living | Treasury.gov.au](#)

² Australian Bureau of Statistics Release 13 August 2024 [Wage Price Index, Australia, June 2024 | Australian Bureau of Statistics \(abs.gov.au\)](#)

³ ACT Treasury, 24 April 2024, CPI – March Quarter 2024 [Consumer Price Index \(CPI\) \(act.gov.au\)](#)

⁴ Australian Bureau of Statistics Release 31 July 2024 [Consumer Price Index, Australia, June Quarter 2024 | Australian Bureau of Statistics \(abs.gov.au\)](#)

⁵ [ACT Budget 2023-2024 Budget Review](#), page 9.

Youth Advisory Council

On 2 February 2024, the Chief Minister requested the Tribunal to determine the remuneration, allowances and other entitlements for the Co-Chairs and Members of the Youth Advisory Council.

The Tribunal noted that the Youth Advisory Council is a non-statutory advisory body established to provide strategic advice to the Minister for Education and Youth affairs on issues affecting young people in the ACT, and to provide a connection between the Minister for Education and Youth Affairs and young people in the ACT community. The Co-Chairs and Members will be part-time public office holders.

In considering the remuneration of the Co-Chairs and Members of the Youth Advisory Council, the Tribunal considered the contribution of the council and members and considered this to be of comparable work value to other similar councils and advisory bodies. It therefore determined that daily rates of \$635 and \$545 ought be provided for the Co-Chairs and Members respectively.

Payroll Capability and HR Management Program Board

On 14 June 2024, the Chief Minister requested the Tribunal to determine the remuneration, allowances and other entitlements for the External Member of the Payroll Capability and HR Management Program Board.

The Tribunal had regard to a briefing from Chief Minister, Treasury and Economic Development Directorate officials confirming that the role of the board is to provide leadership, strategic guidance and support to ensure the successful delivery of the program. The Tribunal recognised the position of External Member will require a high level of professional expertise and industry experience to provide the contribution expected of the role. The Tribunal determined that a daily rate of \$1,500 would be appropriate.

Decision

Youth Advisory Council

The Tribunal determines that the Co-Chairs will be remunerated at \$635 per diem and Members at \$545 per diem.

Payroll Capability and HR Management Program Board

The Tribunal determines that the Independent Member will be remunerated at \$1,500 per diem.

Other Part-time Public Office Holders

All other part-time public office holders being considered as part of the 2024 Spring Sitting will receive a 3 per cent increase, rounded up to the nearest \$5, effective from 1 November 2024.

22 August 2024



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1 Commencement

This instrument is taken to have commenced on 1 November 2024.

2 Remuneration

2.1 A Part-time Holder of a Public Office or Appointment shown in columns 1 and 2 shall be entitled to the fee specified in column 3 or column 4 of Table 2.1.

Table 2.1

COLUMN 1 Board, committee etc	COLUMN 2 Position	COLUMN 3 Base remuneration (Per Diem)	COLUMN 4 Base remuneration (Per Annum)
ACT Health System Council	Chair	\$1,240	-
	Deputy Chair	\$1,030	-
	Member	\$825	-
ACT Region Catchment Management Coordination Group	Chair	\$635	-
	Member	\$545	-
ACT Natural Resource Management (NRM) Council	Chair	\$635	-
	Member	\$545	-
ACT Judicial Council	Legal Practitioner	\$885	
	Community Representative	\$885	
Aboriginal and Torres Strait Islander Elected Body	Chair	-	\$36,680
	Deputy Chair	-	\$29,355
	Member	-	\$19,480
Aboriginal and Torres Strait Islander Art Space Reference Group	Chair	\$635	-
	Deputy Chair	\$590	-
	Member	\$545	-
Animal Welfare Advisory Committee	Chair	\$635	-
	Member	\$545	-
Architects Board	Chair	\$635	-
	Member	\$545	-
Board of Engineering Excellence	Chair	\$635	-
	Deputy Chair	\$590	-
	Member	\$545	-

COLUMN 1 Board, committee etc	COLUMN 2 Position	COLUMN 3 Base remuneration (Per Diem)	COLUMN 4 Base remuneration (Per Annum)
Board of Senior Secondary Studies	Chair	-	\$33,735
Brand Strategic Advisory Board	Chair	\$635	-
	Member	\$545	-
Building Advisory Board	Chair	\$635	-
	Member	\$545	-
Building and Construction Industry Training Fund Board	Chair	-	\$22,520
	Member	\$545	-
Canberra Economic Recovery Advisory Group	Member	-	\$17,925
Canberra Institute of Technology Cloud Campus Program	Independent Member	\$590	-
Canberra Institute of Technology Governing Board	Chair	-	\$66,345
	Deputy Chair	-	\$33,185
	Member	\$700	-
Canberra Region Medical Education Council	Chair	\$635	-
	External Representative	\$545	-
	Member	-	-
Cemeteries and Crematoria Authority	Chair	-	\$30,900
	Member	\$670	-
Child and Family Reform Ministerial Advisory Council	Chair	\$635	-
	Member	\$545	-
Children and Young People Death Review Committee	Chair	\$990	-
	Member	\$905	-
Children and Youth Services Council	Chair	\$785	-
	Member	\$635	-
Clinical Leadership Forum	Chair	\$635	-
	Member	\$545	-
City Renewal Authority Board	Chair	-	\$84,440
	Deputy Chair	-	\$67,560
	Member	-	\$45,255
Climate Change Council	Chair	\$635	-
	Member	\$545	-
Corrections Adjudicator	Corrections Adjudicator	\$635	-
Creative Council	Chair	\$635	-
	Deputy Chair	\$590	-
	Member	\$545	-
Cultural Facilities Corporation Board	Chair	-	\$31,505
	Deputy Chair	-	\$15,770
	Member	-	\$11,055
Defence and Advanced Technology Industry Advocate	Advocate	-	\$87,550
Disability Reference Group	Chair	\$635	-
	Member	\$545	-
Diversification and Sustainability Support Fund Advisory Board	Chair	\$635	-
	Member	\$545	-
Electoral Commission	Chair	-	\$38,905

COLUMN 1 Board, committee etc	COLUMN 2 Position	COLUMN 3 Base remuneration (Per Diem)	COLUMN 4 Base remuneration (Per Annum)
	Member	-	\$24,405
Electrical Advisory Board	Chair	\$635	-
	Member	\$545	-
Gambling and Racing Commission Board	Chair	-	\$59,955
	Member	-	\$29,085
Government Procurement Board	Chair	-	\$38,225
	Member	-	\$29,835
Heritage Council	Chair	-	\$41,200
	Member	\$670	-
Independent Advisor, Working with Vulnerable People	Independent Advisor	\$635	-
Independent Competition and Regulatory Commission	Senior Commissioner	\$1,925	-
	Commissioner	\$1,100	-
Independent Reviewer, Government Agencies (Campaign Advertising)	Reviewer	\$990	-
Indigenous Education Consultative Body	Chair	\$635	-
	Member	\$545	-
Inspector of Correctional Services	Inspector	-	\$254,540
Insurance Authority Advisory Board	Member	-	\$28,135
Invasive Plants Advisory Group	External Members	\$545	-
Investment Advisory Board	Chair	-	\$38,905
	Member	-	\$29,085
Law Reform and Sentencing Advisory Council	Chair	\$635	-
	Member	\$545	-
Legal Aid Commission	President	-	\$23,465
	Member	\$545	
Lesbian, Gay, Bisexual, Transgender, Intersex, Queer and Asexual (LGBTIQ+) Ministerial Advisory Council	Chair	\$635	-
	Member	\$545	-
Light Rail Project Board	Chair	-	\$90,835
	Member	-	\$54,510
Long Service Leave Authority Board	Chair	-	\$46,350
	Deputy Chair	-	\$30,900
	Member	\$670	-
Major Projects Canberra Independent Advisory Boards	Chair	-	\$90,835
	Member	-	\$54,510
Management Assessment Panel	Chair	\$635	-
Medicines Advisory Committee	Chair	\$635	-
	Member	\$545	-
Mental Health Advisory Council	Chair	\$635	-
	Member	\$545	-
Ministerial Advisory Council for Veterans and their Families	Chair	\$635	-
	Deputy Chair	\$590	-

COLUMN 1 Board, committee etc	COLUMN 2 Position	COLUMN 3 Base remuneration (Per Diem)	COLUMN 4 Base remuneration (Per Annum)
	Member	\$545	-
Ministerial Advisory Council on Ageing	Chair	\$635	-
	Member	\$545	-
Ministerial Advisory Council on Women	Chair	\$635	-
	Deputy Chair	\$590	-
	Member	\$545	-
Ministerial Advisory Council on Multiculturalism	Chair	\$635	-
	Deputy Chair	\$590	-
	Member	\$545	-
Multi-Hazard Advisory Council	Chair	\$635	-
	Member	\$545	-
Natural Resource Management Advisory Committee	Chair	\$635	-
	Member	\$545	-
Official Visitors Board	Chair	-	\$28,135
	Visitor	\$635	-
Our Booris Our Way Implementation Oversight Committee	Chair	\$930	-
	Member	\$820	-
Payroll Capability and HR Management Program Board	Independent Member	\$1,500	-
Plumbing Advisory Board	Chair	\$635	-
	Member	\$545	-
Priority Investment Program Advisory Panel	Chair	\$635	-
	Member	\$545	-
Public Interest Monitor Panel	Member	\$1,300	-
Public Sector Standards Commissioner	Public Sector Standards Commissioner	-	\$191,200
Racing Appeals Tribunal	President	\$990	-
	Deputy President	\$905	-
	Member	\$600	-
	Assessor	\$600	-
Radiation Advisory Committee	Chair	\$635	-
	Member	\$545	-
Registration Standards Advisory Board	Chair	\$635	-
	Member	\$545	-
Renewable Energy Innovation Fund Industry Advisory Board	Chair	\$635	-
	Member	\$545	-
Restricted Medical Treatment Assessment Board	President	\$1,605	-
	Member	\$1,275	-
Scientific Committee	Chair	\$635	-
	Member	\$545	-
Sentence Administration Board	Chair	-	\$109,380
	Deputy Chair	-	\$98,020
	Member	\$1,190	-
Suburban Land Agency Board	Chair	-	\$84,440
	Deputy Chair	-	\$67,560

COLUMN 1 Board, committee etc	COLUMN 2 Position	COLUMN 3 Base remuneration (Per Diem)	COLUMN 4 Base remuneration (Per Annum)
	Member	-	\$45,255
Survey Practice Advisory Committee	Member	\$535	-
Teacher Quality Institute Board	Chair	-	\$22,520
Territory Records Advisory Council	Chair	\$805	-
	Member	\$635	-
Therapeutic Support Panel	Deputy Chair	\$950	-
	Member	\$905	-
Tree Advisory Panel	Chair	\$635	-
	Member	\$545	-
Veterinary Practitioners Board	President	\$635	-
	Member	\$545	-
Veterinary Practitioners Committee of Inquiry	Chair	\$990	-
	Member	\$890	-
Work Safety Council	Chair	-	\$22,520
Youth Advisory Council	Co-Chair	\$635	-
	Member	\$545	-

- 2.2 A public servant who serves as a Part-time Public Office Holder is not entitled to receive remuneration, allowances or entitlements provided in this Determination, unless in exceptional circumstances.
- 2.3 The Chief Minister, Treasury and Economic Development Directorate will determine these exceptional circumstances.
- 3. Conditions of Payment of Daily Fees (per diem)**
- 3.1 In this section:
- (a) a reference to an ‘authority’ is a reference to a commission, board, committee, tribunal or other body or office, the office holders of which are entitled to be paid daily fees referred to in this Determination;
 - (b) a reference to ‘business of the authority’ means any business of the authority conducted by an office holder of the authority with the approval of the chairperson, the nominated presiding officer (if applicable) or the authorised secretariat, other than attendance at a formal meeting and official travel on a meeting day;
 - (c) ‘normal preparation time’ means the time that an office holder of an authority ordinarily requires to prepare for a formal meeting of business of the authority. It can occur on either a day of a meeting/event/activity or on another day. Preparation time spent by an office holder that the chairperson, nominated presiding officer (if applicable) or the authorised secretariat considers is excessive to normal preparation time may be treated as ‘business of the authority’;
 - (d) the daily fee for a formal meeting includes a component to cover normal preparation time. Where the chairperson, nominated presiding officer (if

applicable) or the authorised secretariat of the authority considers it appropriate, that a period of preparation time beyond this warrants recognition, then the chairperson, nominated presiding officer (if applicable) or authorised secretariat may determine that payment in accordance with the scheduled daily fee shall be payable for such periods as 'business of the authority'; and

Example:

A formal committee meeting is scheduled which usually consists of two hours of meeting time. A committee member undertakes one hour of preparation time. The total time commitment is three hours, so the committee member would be eligible for the daily fee.

- (e) 'official travel time' is the reasonable period, certified by the chairperson, the nominated presiding officer (if applicable) or the authorised secretariat, that an office holder spends travelling on official business away from the metropolitan area of the capital city or the environs of the town in which the office holder lives.
- (f) The Tribunal considers that preparation time and travel time are legitimate claims.

Work periods consisting of not less than three hours (formal meetings and business of the authority)

3.2 A Part-time Holder of a Public Office in an authority shall be paid a daily fee in respect of such period, not less than three hours, on any one day on which he or she attends a formal meeting of an authority, and/or is engaged on business of the authority, subject to the following conditions:

- (a) the chairperson, nominated presiding officer (if applicable) or the authorised secretariat, shall in each case certify whether the period of three hours has elapsed and in so certifying may have regard to reasonable preparation time and travelling time incurred by an office holder; and
- (b) the maximum payment in respect of any one day shall be the appropriate daily fee.

Example:

A formal one hour committee meeting is scheduled. The matter to be discussed at the meeting is complex. A committee member undertakes three hours of preparation time. The total time commitment is four hours, so the committee member would be eligible for the daily fee.

Work periods consisting of less than three hours (formal meetings and business of the authority)

3.3 A Part-time Holder of a Public Office may be paid in respect of less than three hours for formal meetings and/or on business of the authority, subject to the following conditions:

- (a) for formal meetings, aggregating less than two hours, an amount equal to two-fifths of the daily fee;
- (b) for formal meetings, or business of the authority on the day of the meeting, of two hours or more, but less than three hours on any one day, an amount equal to three-fifths of the daily fee;

- (c) the maximum payment in respect of any one day shall be the appropriate daily fee;
- (d) eligibility for each payment shall be certified by the chairperson, nominated presiding officer (if applicable) or the authorised secretariat, and in so certifying the chairperson, presiding officer (if applicable) or the authorised secretariat may have regard to reasonable travelling time; and
- (e) preparation time shall only be included in accordance with 3.1.

Examples:

A formal one hour committee meeting is scheduled. No preparation time was required. The reasonable travelling time was 30 minutes. The total time commitment is one hour and 30 minutes. The committee member would be eligible for two-fifths of the daily fee.

A two hour committee event is scheduled and classified as 'business of the authority'. No preparation time was required. The reasonable travelling time was 30 minutes. The total time commitment is two hours and 30 minutes. The committee member would be eligible for three-fifths of the daily fee.

Work aggregate periods consisting of less than three hours (business of the authority)

- 3.4 A Part-time Holder of a Public Office may also be paid a daily fee in respect of aggregate periods associated with business of the authority which is less than three hours undertaken on behalf of the authority, subject to the following conditions:
- (a) individual periods of business must be on other than formal meeting days and each period must be for a minimum of one hour;
 - (b) to attract payment of a daily fee, aggregated periods shall total at least five hours;
 - (c) the maximum period in respect of any one day shall be the appropriate daily fee;
 - (d) eligibility for each payment shall be certified by the chairperson, nominated presiding officer (if applicable) or the authorised secretariat, and in so certifying the chairperson, nominated presiding officer (if applicable) or the authorised secretariat may have regard to reasonable travelling time incurred by an office holder; and
 - (e) preparation time shall only be included in accordance with 3.1.

Examples:

A committee member attends a one hour committee event over four days which is not a formal meeting day. The event is classified as 'business of the authority'. No preparation time was required. The reasonable travelling time for each day was 30 minutes. The total time commitment is six hours. The committee member would be eligible for the daily fee.

A committee member attends a one hour committee event over three days which is not a formal meeting day. The event is classified as 'business of the authority'. No preparation time was required. The reasonable travelling time for each day was 30 minutes. The total time commitment for the events is four hours and 30 minutes. The committee member would not be eligible for the daily fee. If the member had another 30 minutes, they would be eligible for the daily fee.

Cancellation fee

- 3.5 A cancellation fee is payable equivalent to 50% of one day's fee for cancellation of all work on a day with less than five working days' notice.

4. Salary Packaging

- 4.1 Subject to the following conditions, a person holding an office mentioned in Table 1 of this Determination may elect to take remuneration shown in Column 3 of Table 1 as salary or take a combination of salary and other benefits best suited to their personal needs and preferences.

- 4.2 Salary packaging must be consistent with taxation laws and guidelines issued by the Australian Taxation Office.
- 4.3 Any salary packaging policy and/or procedures issued for the ACT Public Service, with up to 100% of the relevant remuneration shown in Column 3 of Table 1 being taken as benefits and related costs such as fringe benefits tax.
- 4.4 Salary packaging must be administered without additional cost to the employer and any fringe benefits tax associated with the provision of a benefit must be included in the salary package.
- 4.5 Salary for superannuation purposes of each person holding a Part-time Public Office is not affected by salary packaging.

5. Employer's superannuation contribution

- 5.1 A person, appointed to an office listed in clause 2 of this Determination, is only eligible for the employer's superannuation contribution if their superannuation entitlements are not provided elsewhere.
- 5.2 Superannuation entitlements for a person appointed to an office listed above are consistent with clause D7 in the *ACT Public Sector Administrative and Related Classifications Enterprise Agreement 2023-2026* or its replacement.
- 5.3 The value of the employer's superannuation contribution must not be paid in cash to a person appointed to an office listed in clause 2 of this Determination.

6. Travel arrangements

- 6.1 In this clause:

home base means the town or city in which the traveller's principal place of residence is located.

international travel means official travel to a destination outside Australia.

reasonable expenses means legitimate work-related expenses incurred while conducting official business efficiently and effectively.

traveller means a person, appointed to an office that this Determination applies to, who is travelling away from their home base for official purposes.

- 6.2 If a traveller is required to travel for official purposes, the employer must pay the cost of the transport and accommodation expenses outlined below. The reasonable amounts set out in the relevant Australian Taxation Office Determinations⁶ relating to meal and incidental expenses will be paid to the traveller as a reimbursement. These expenses are not to be paid to the traveller where their home base is within the ACT or surrounding districts and the travel for official purposes is within the ACT or surrounding districts.
- 6.3 All reasonable expenses incurred by a traveller can be reimbursed.
- 6.4 All official travel is to be appropriately authorised prior to travel and must not be authorised by the traveller under any circumstances. This includes all official travel paid for privately or by the Territory.

⁶ [Australian Taxation Office – Taxation Determination 2023/3 Income tax: what are the reasonable travel and overtime meal allowance expense amounts for the 2023-24 income year?](#)

- 6.5 The traveller may travel by one or more of the following:
- a) commercially provided road or rail transport;
 - b) commercially provided flights;
 - a) private motor vehicle.
- 6.6 Commercially provided travel should be selected on the basis of:
- a) what is most convenient to the relevant person; and
 - b) seeking the most reasonable costs.
- 6.7 If a traveller travels on commercially provided road or rail transport the employer will pay the fares for that travel.
- 6.8 A traveller must use the Territory's travel manager, which has been procured through a competitive process, as a preferred provider of travel and related services. The travel manager has been instructed to book all travel at the lowest logical fare.
- 6.9 If a traveller travels on commercially provided flights the employer will pay the fares to the following standard:
- a) for domestic flights less than 4 hours — economy class;
 - b) for domestic flights of 4 hours or more — business class;
 - c) for international flights — business class.
- 6.10 If a traveller is approved to travel by private motor vehicle, the employer will pay the owner of the vehicle an allowance calculated in accordance with the Motor Vehicle Allowance set out in in the *ACT Public Sector Administrative and Related Classifications Enterprise Agreement 2023-2026* or its replacement.

7. Accommodation

- 7.1 It is standard practice that where an executive traveller must stay overnight while on official travel, the employer will pay the commercial accommodation to the following standard:
- a) for domestic accommodation — 4.5 stars;
 - b) for international accommodation — 4.5 stars.
- 7.2 The employer will pay for a traveller to stay in commercial accommodation above the 4.5 star standard and the amounts set out in the relevant Australian Taxation Office Determinations, if:
- a) the cost is reasonable; and
 - b) to do so would better enable business objectives to be met.

Examples where business objectives may be better met:

- to allow a traveller to stay in the commercial accommodation where a meeting, conference or seminar they are attending is being held;
- to allow the office holder who is traveling with a Minister to stay in the same commercial accommodation as the Minister, if the Minister is entitled to a higher standard of accommodation.

8. Meals

If a traveller is absent from their home base for more than ten hours while on official travel, the employer will reimburse actual, reasonable expenses for meals up to the amounts set out in the relevant Australian Taxation Office Determinations.

9. Incidental expenses

The employer will reimburse all reasonable expenses and legitimate expenses directly related to official travel, including up to the amounts set out in the relevant Australian Taxation Office Determinations:

- a) taxi, ridesharing (such as uber) or bus fares to or from an airport; and
- b) taxi, ridesharing (such as uber) and public transport costs at a temporary location; and
- c) airport taxes or charges.

10. Frequent Flyer points

Frequent flyer points cannot be accrued or used by a traveller as a result of travel and accommodation paid for by the employer for official travel.

11. Definitions

employer means the Australian Capital Territory and includes any person authorised to act on behalf of the Australian Capital Territory.

fringe benefits tax means the tax assessed under the *Fringe Benefits Tax Assessment Act 1986*.

home base means the town or city in which the traveller's principal place of residence is located.

international travel means official travel to a destination outside Australia.

reasonable expenses means legitimate work-related expenses incurred while conducting official business efficiently and effectively.

traveller means a person, listed under clause 2 of this Determination, who is travelling away from their home base for official purposes.

12. Revocation of previous Determinations

Determination 18 of 2023 is revoked.

Ms Sandra Lambert AM
Chair

Ms Pam Davoren PSM
Member

22 August 2024