



**Andrew Barr MLA**

Chief Minister

Treasurer

Minister for Climate Action

Minister for Economic Development

Minister for Tourism

Member for Kurrajong

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Ms Sandra Lambert AM

Chair

ACT Remuneration Tribunal

PO Box 964

CIVIC SQUARE ACT 2608

Email: [remtrib@act.gov.au](mailto:remtrib@act.gov.au)

Dear Ms Lambert

*Sandra*

Under section 10(1) of the *Remuneration Tribunal Act 1995* I have signed the attached instrument in relation to the external expert Chair of the Machinery of Government Changes Taskforce (Taskforce). I would appreciate it if you would inquire into, and determine, the remuneration and allowances to be paid and other entitlements to be granted to this public office.

The Executive has appointed Ms Caroline Edwards PSM as Chair to lead the Taskforce to conduct a review of the structure and capability of entities undergoing machinery of government changes of the Taskforce. It is a full-time position commencing from 6 January to 1 July 2025. There is provision for an extension to finalise the work of the Taskforce, if required.

I have attached the Instrument of Appointment that outlines the functions, obligations and terms of the role, including that remuneration will be determined by the Tribunal. Please note that this instrument is Cabinet-in-Confidence and may only be shared with Tribunal members for the purpose of making its determination. The terms of reference for the Taskforce will be finalised following consultation between the Head of Service, the Chair and myself, prior to endorsement by Government.

I have also attached the completed Questionnaire to assist the Remuneration Tribunal in making its determination.

If further information is required, please contact my Office.

I would like to thank the Remuneration Tribunal for assisting with the establishment of this significant role and I sincerely apologise for the short turnaround, particularly at this time of year.

Yours sincerely

A handwritten signature in blue ink that reads "Andrew Barr".

Andrew Barr MLA  
Chief Minister

13 December 2024

Encl.

1. Notifiable Instrument
2. (Cabinet-in-Confidence) Instrument of Appointment: Chair of Machinery of Government Changes Taskforce
3. ACT Remuneration Tribunal Public Officer Holder Questionnaire